

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE
January 3, 2013
3:30 p.m. – Public Works Conference Room

Attendees: David Choken, Nigel Morris, Chuck Rinehart, and Michael Szuba

Absent: Doug Buuck (excused)

County staff: Tim Free, Dawn Harrison, and Sandy Wright

The meeting was called to order at 3:30 p.m.

The minutes from the October 30, 2012 meeting were unanimously approved as written.

There were items added to the agenda.

Business:

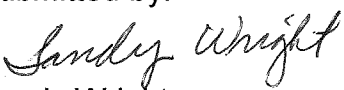
- Work Plan and Shearing Update – Mr. Free has a contractor who can do the shearing but they won't be able to mulch. Public Works estimate for flail mowing is \$34,000 which is higher than the cost of the contractor. Mr. Free stated the estimate is high due to the formula used to create it. The current contractor could perform the work but it was not included in the current contract and a change order would be required. Mr. Free will get an estimate from the contractor for the shearing. The shearing should be done before the road grading. Mr. Morris made a motion to start shearing so the grading work can get started as soon as possible while waiting for Mr. Free to get the estimate. The motion was seconded by Mr. Szuba and passed unanimously. The power shearing contractor is starting tomorrow in another area of Charlotte County. Mr. Free will ask the shearing contractor to start in the Ranchettes as soon as possible. The grading contractor is ready to start now. Mr. Morris made a motion to amend his previous motion to have the grading contractor begin grading in all the areas that can be done, while waiting for the shearing contractor to begin. The grading contractor will be asked to come back to finish the grading after the shearing is complete in the areas they were unable to access. The amended motion was seconded by Mr. Szuba and passed unanimously.
- There was discussion regarding meeting more frequently and the Committee members taking the meeting notes if needed.
- Activity Report – The report was distributed for review and questions. There was discussion regarding the members being a filter for all calls coming into Public Works in an effort to save on costs. Mr. Free stated that all work within the Unit would be reported to the Committee for approval before the work begins unless it relates to a safety issue.
- Drainage Problems – There was discussion regarding the drainage problems on Leah Road between Acorn and Allen. Mr. Free stated the cost for a repair and pipe installation would be \$7025. Mr. Morris made a motion to approve the expenditure to correct the problem. Mr. Szuba stated that the Committee should not pay for repairs on private property. The motion died with no second.

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- Backyard Ditches - Mr. Morris reported on his meeting with the staff from Community Development, Building Construction Services and Code Enforcement Departments to discuss solutions to the backyard ditch mulching that caused flooding issues. Ms. Vernon issued a memo that Mr. Morris will forward to the members for review. The outcome from the meeting was that there is a five foot utility and drainage easement that would allow County staff to access to address the effected areas. There was discussion about some deeds stating the easement is for utilities only. Mr. Morris agreed to talk to the property owners again about the mulch that was put down and caused problems for the neighboring property owners.
- There was further discussion regarding the lack of drainage on Leah Road and another option would be to have the County repair the swales up to the private driveways and advise the property owners to pull their own permits and to fund their own repairs on their driveway pipes. The Unit would not pay for the work on private property, only to the swales up to the driveways. Mr. Morris agreed to table the discussion until the next meeting. He will talk to the property owners and report back to the Committee.
- Culvert replacement is complete.
- The next meeting will be a field meeting and is scheduled for Thursday, February 21, 2013 at 1:00 p.m. Mr. Rinehart will take the meeting notes and provide the location information to Public Works for the advertisement.
- Election of Officers – Mr. Morris nominated Mr. Rinehart as the Chair person for an additional year and Mr. Szuba as the Vice for an additional year. Mr. Szuba stated his term is expiring and he is unsure about applying for re-appointment when his term is up. Mr. Morris nominated himself as Vice-chair for the next year. All members were in favor. Mr. Rinehart and Mr. Morris accepted the nominations.
- There has been a request submitted to install a stop sign at Austrian and Pelican. The request was forwarded to the Engineering Department who handles traffic signs. There was discussion regarding signs being installed and removed and the lack of enforcement in the area.

The meeting was adjourned at 4:39 p.m.

Submitted by:


Sandy Wright
Public Works Department

CHARLOTTE RANCHETTES S&D ADVISORY COMMITTEE ATTENDANCE ROSTER

MEETING TIME: 3:30 p.m. Public Works Conference Room

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